

Action Plan to improve/ promote Agriculture Mechanization

Country Name: SIERRA LEONE

Issue in Agriculture Mechanization(No. 1a): Absence of sound mechanization policy				
Objective 1 (Solutions to address the issue) : Develop Mechanization policy				
Expected Results	Actions	Timeline/ Deadline (If applicable)	Responsibility	Budget and Sources (if applicable)
1.1 Sound mechanization policy prepared	1.1.1 Constitute a mechanization policy committee		Permanent Secretary	
	1.1.2 Create the enabling environment to enhance the performance of the committee		Executive Management Committee (EMC), MAFFS	
	1.1.3 Prepare and submit draft policy to Executive Management Committee – MAFFS for approval.		Mechanization Policy Committee	
2.1 Amendments on draft policy to reflect the views of Stakeholders.	2.1.1 Schedule stakeholder meeting to discuss details of the policy		Permanent Secretary	
	2.1.2 Write invitation letters to stakeholders for a meeting to validate the draft policy		Permanent Secretary	
	2.1.3 Incorporate recommendations made by stakeholder into the draft policy to have a final document		Permanent Secretary/ Head of Committee on mechanization	
3.1 Mechanization policy ratified	3.1.1 Present policy to cabinet for approval		Hon. Minister	
	3.1.2 Submit approved policy to law officers department for legal interpretation		Permanent Secretary	
	3.1.3 Submit policy for gazetting and submission to Parliamentary for ratification		Permanent Secretary/Technical Head of MAFFS	
	3.1.4 Initiate discussion of policy in parliament and enacted		Members of Parliament (Agric. Committee)	

Objective 1 b (Solutions to address the issue) : Popularization of policy document				
Expected Results	Actions	Timeline/ Deadline (if applicable)	Responsibility	Budget and Sources (if applicable)
2.1 Policy document popularized	2.1.1 Meet with stakeholders at regional level to explain policy document		MAFFS (Agric. Engineering, Crops, Extension and, Management)	
	2.1.2 Facilitate implementation of provisions of the policy		MAFFS -Permanent Secretary	
	2.1.3 Receive feedback on the implementation process		MAFFS (Agric. Eng./Crops/ Management)	

Issue in Agriculture Mechanization (No. 2): Inadequate trained and qualified farm machinery operators nationwide

Objective 1 (Solutions to address the issue) : To build the capacity of youths/mechanics on repair and maintenance of farm machinery

Expected Results	Actions	Timeline/ Deadline (If applicable)	Responsibility	Budget and Sources (if applicable)
1.1 Operators of farm machinery trained on operation, care and maintenance of farm machinery.	1.1.1 Identify and select knowledgeable and willing mechanics/youths for the training.		MAFFS (Agric. Engineering, Crops, Extension and Farming Committees)	
	1.1.2 Prepare and submit capacity building training proposal to Permanent Secretary for the attention of The Hon. Minister.		Agric. Engineering/ crops divisions	
	1.1.3 Submit proposal to Hon. for final approval.		Permanent Secretary	
	1.1.4 Approve training proposal		Hon. Minister	
	1.1.5 Release funds for the conduct of the training.		MAFFS (Chief Accountant)	
	1.1.6 Conduct training, prepare and submit report to Permanent Secretary.		Agric. Engineering/Crops	
2.1. Operators provided with adequate start-up kits	2.1.1 Prepare and submit request for procurement of start-up kits.		Agric. Engineering/Crops	
	2.1.2 Prepare RFQ for supply of start-up kits		Procurement Officer	
	2.1.3 Prepare and submit bid documents for approval.		Procurement Officer	
	2.1.4 Conduct bid evaluation and selection.		Procurement Officer, Agric. Engineering Rep, Crops Rep, Admin, etc.	
	2.1.5 Award of procurement contract to the most responsive bidder.		Permanent Secretary	
	2.1.6 Procure and deliver start-up kits.		Contractor	