



GROUP AND REGION-FOCUSED TRAINING

GENERAL INFORMATION ON

**Promotion of African Rice Development through strengthening
coordination between CARD and CAADP for Sub-Sahara
African Countries (A)**

**課題別研修「サブサハラアフリカ地域・CARD-CAADP 連携強化によるア
フリカ稲作開発振興 (A)」**

JFY 2014

NO. J14-04205 / ID. 1484087

Course Period in Japan: From July 27th, 2014 to August 2nd 2014

This information pertains to one of the Group and Region-Focused Training of the Japan International Cooperation Agency (JICA), which shall be implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

I. Concept

Background

With the aim of improving food security and rural development, thereby contributing to poverty alleviation in Africa, which are the overall goals of the Comprehensive African Agriculture Development Programme (CAADP), JICA in partnership with Alliance for a Green Revolution in Africa (AGRA), NEPAD Planning and Coordination Agency and other development partners (total 11 organizations) launched an initiative known as “Coalition for African Rice development” (CARD*) on the occasion of the Fourth Tokyo International Conference on African Development (TICAD IV) held in Yokohama, Japan in May 2008.

Since the inception, a variety of supports has been extended to further develop rice production in Africa. By the efforts of the governments, 21 out of 23 targeted countries of the CARD have formulated National Rice Development Strategy (NRDS). Through the CARD / NRDS process, each country has conducted analytical works and identified the area of priority interventions across rice value chain, which resulted in developing concept notes.

As the CARD has turned into the latter half of its initiative, the implementation and operationalization of NRDS concept notes under the framework and investment plans of the CAADP is to be further promoted with matching resources and interests of the government and development partners.

*CARD is an initiative to support the efforts of African countries to increase rice production and a consultative group of donors, research institutions and other relevant organizations to work with rice producing African countries. Its goal is to double the rice production in Africa from the present 14 million tons/year to 28 million tons/year by 2018.

Target countries of CARD are Cameroon, Ghana, Guinea, Kenya, Madagascar, Mali, Mozambique, Nigeria, Senegal, Sierra Leone, Tanzania, Uganda (First Group), and Benin, Burkina Faso, CAR, Cote d'Ivoire, DR Congo, Liberia, Rwanda, The Gambia, Togo (Second Group).

For what?

This program aims to support the CAADP / CARD targeted countries to accelerate efforts to implement / operationalize CAADP investment plans as well as NRDS concept notes through development of guidelines and action plans on strengthening alignment between CAADP and CARD/NRDS.

For whom?

This program is offered to government organizations involved in the preparation, implementation and monitoring of the CAADP and CARD/NRDS process, especially

focal points or country team members of CAADP and CARD/NRDS.

How?

The participants shall have opportunities to identify useful approaches and effective strategies to promote the rice production in each country, as a result of lectures, discussion, and field trips in Japan. The participants will also formulate proposal describing what the participant will do after they go back to their home countries, putting the knowledge and ideas acquired and discussed in Japan among others into their on-going activities.

II. Description

- 1. Title (J-No.): Promotion of African Rice Development through strengthening coordination between CARD and CAADP for Sub-Sahara African Countries (A) (J1404205)**
- 2. Course Period in JAPAN**
July 27 to August 2, 2014
- 3. Target Regions or Countries**
Ethiopia, Ghana, Liberia, Nigeria, Sierra Leone, Uganda, and Sudan
- 4. Eligible / Target Organization**
This program is designed for government organizations involved in the preparation, implementation and monitoring of the CAADP and CARD/NRDS process, especially focal points or country team members of the CAADP and CARD/NRDS task force.
- 5. Course Capacity (Upper limit of Participants)**
23 participants
- 6. Language to be used in this program:** English
- 7. Course Objective:**
While obtaining knowledge from Japanese experience for rice promotion, action plans for strengthening the alignment between the CAADP and CARD, which were formulated during the training in the previous year, are improved for better implementation.
- 8. Overall Goal**
The CARD initiative is clearly positioned in the framework of CAADP, thereby achieving the increase of the rice production by 100% in the CARD targeted countries from 2008 to 2018.

9. Expected Module Output and Contents:

This program consists of the following components. Details on each component are given below:

Expected Module Output	Subjects/Agendas	Methodology
<p>To formulate and present Inception Report</p> <p>(* Formulation of Inception Report in participants' home countries)</p>	<p>(1) Sharing of the progress and challenges in the implementation of Action Plans that were formulated during the training in the previous year</p>	<p>Practice and Presentation</p>
<p>To understand Rural Finance and Agricultural Mechanization in Japan.</p> <p>(* Video lectures are conducted in participants' home countries.)</p>	<p>(1) Video lecture about Japanese Rural Finance and Agricultural Mechanization</p> <p>(2) Deepening the knowledge through discussion with lecturers</p> <p>(3) Visit a local government / agricultural cooperative, and farmers</p>	<p>Lecture (video), Discussion, and Field Trip</p>
<p>To present good practices and challenges on the Action Plan implementation in participants' countries for strengthening coordination with the CAADP investment plans</p>	<p>(1) Sharing of good practices and challenges on the Action Plan implementation</p>	<p>Presentation and Discussion</p>
<p>To improve the Action Plans on how to strengthen the alignment between the CAADP and the CARD / NRDS process.</p>	<p>(1) Discussion on how the CARD process with implementation of NRDS concept notes can contribute to enhance the effective and efficient implementation of the CAADP process.</p> <p>(2) Revision of Action Plans for improved implementation, taking the lessons learned from other countries and discussion</p>	<p>Presentation and Discussion</p>

*Details are subject to changes.

III. Conditions and Procedures for Application

1. Expectations from the Participating Organizations:

- (1) This project is designed primarily for organizations that intend to address specific issues or problems identified in their operations. Applying organizations are expected to use the Program for those specific purposes.
- (2) In this connection, applying organizations are expected to nominate the most qualified candidates to address the said issues or problems, carefully referring to the qualifications described in section III-2 below.
- (3) Applying organizations are also expected to be prepared to make use of knowledge acquired by the nominees for the said purpose.

2. Nominee Qualifications:

Applying Organizations are expected to select nominees who meet the following qualifications.

(1) Essential Qualifications

- 1) Current Duties: be a focal point or taskforce member of CAADP or CARD/NRDS.
- 2) Experience in the relevant field: have more than 10 years' experience in the relevant field of agricultural policy or rice production.
- 3) Educational Background: be a graduate of university or equivalent
- 4) Health: must be in good health, both physically and mentally, to participate in the Program in Japan.
- 5) Must not be serving any form of military service.

(2) Recommendable Qualifications

- 1) Age: between the ages of thirty two (32) and fifty (50) years

3. Required Documents for Application

- (1) Application Form:** The Application Form is available at **the JICA office (or the Embassy of Japan)**.

***Pregnancy**

Pregnant participants are strictly requested to attach the following documents in order to minimize the risk for their health.

1. letter of the participant's consent to bear economic and physical risks
2. letter of consent from the participant's supervisor
3. doctor's letter with permission of her training participation.

Please ask JICA Staff for the details.

- (2) Questionnaire:** to be submitted with the Application Form. Fill in Annex I of this

General Information, and submit it along with the Application Form.

(3) Photocopy of passport: to be submitted with the application form, if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

*Photocopy should include the followings:

Name, Date of birth, Nationality, Sex, Passport number and Expire date.

4. Procedures for Application and Selection :

(1) Submission of the Application Documents:

Closing date for applications: **Please inquire to the JICA office (or the Embassy of Japan).**

(After receiving applications, the JICA office (or the Embassy of Japan) will send them to the JICA Center in JAPAN by **May 23, 2014**)

(2) Selection:

After receiving the documents through proper channels from your government, the JICA office (or the embassy of Japan) will conduct screenings, and then forward the documents to the JICA Center in Japan. Selection will be made by the JICA Center in consultation with **CARD Secretariat**

. The applying organization with the best intention to utilize the opportunity of this program will be highly valued in the selection.

(3) Notice of Acceptance

Notification of results will be made by the JICA office (or the Embassy of Japan) not **later than June 9, 2014**.

5. Document(s) to be submitted by accepted candidates:

Inception Report -- to be submitted by **July 4, 2014**:

Video Seminar Report-- to be submitted by **July 17, 2014**:

Before coming to Japan, only accepted candidates are required to prepare an Inception Report (detailed information is provided in the ANNEX II "Inception Report") and a Video Seminar Report (detailed information in provided in the ANNEX III "Video Seminar Report.")

6. Conditions for Attendance:

(1) to strictly adhere to the program schedule.

(2) not to change the program topics.

(3) not to extend the period of stay in Japan.

(4) not to be accompanied by family members during the program.

- (5)** to return to home countries at the end of the program in accordance with the travel schedule designated by JICA.
- (6)** to refrain from engaging in any political activities, or any form of employment for profit or gain.
- (7)** to observe Japanese laws and ordinances. If there is any violation of said laws and ordinances, participants may be required to return part or all of the training expenditure depending on the severity of said violation.
- (8)** to observe the rules and regulations of the accommodation and not to change the accommodation designated by JICA.

IV. Administrative Arrangements

1. Organizer:

(1) **Name:** JICA Tsukuba

(2) **Contact:** Ms. Sachie McGOEY (tbicttp@jica.go.jp)

2. Implementing Partner:

(1) **Name:** NTC International Co., Ltd.

(2) **URL:** <http://www.ntc-i.co.jp>

3. Travel to Japan:

(1) **Air Ticket:** The cost of a round-trip ticket between an international airport designated by JICA and Japan will be borne by JICA.

(2) **Travel Insurance:** Coverage is from time of arrival up to departure in Japan. Thus traveling time outside Japan will not be covered.

4. Accommodation in Japan:

JICA will arrange the following accommodations for the participants in Japan:

JICA Tsukuba International Center (JICA Tsukuba)

Address: 3-6 Koyadai, Tsukuba, Ibaraki 305-0074, Japan

TEL: +81-29-838-1111 FAX: +81-29-838-1776

(where "81" is the country code for Japan, and "29" is the local area code)

If there is no vacancy at JICA Tsukuba, JICA will arrange alternative accommodations for the participants. Please refer to facility guide of TBIC at its URL, <http://www.jica.go.jp/english/contact/domestic/information.pdf>

5. Expenses:

The following expenses will be provided for the participants by JICA:

(1) Allowances for accommodation, meals, living expenses, outfit, and shipping

(2) Expenses for study tours (basically in the form of train tickets.)

(3) Free medical care for participants who become ill after arriving in Japan (costs related to pre-existing illness, pregnancy, or dental treatment are not included)

(4) Expenses for program implementation, including materials

For more details, please see "III. ALLOWANCES" of the brochure for participants titled "KENSU-IN GUIDE BOOK," which will be given before departure for Japan.

6. Pre-departure Orientation:

A pre-departure orientation will be held at the respective country's JICA office (or Japanese Embassy), to provide participants with details on travel to Japan, conditions of the workshop, and other matters.

V. Other Information

1. Although JICA Tsukuba is equipped with computer rooms, it is recommended that participants bring their laptop personal computers.

VI. ANNEX:

- I. Questionnaire for Application
- II. Inception Report
- III. Video Seminar Report

ANNEX I: (For the participants from countries participating for the first time)

Questionnaire for Application

Participants are requested to submit the questionnaire including following items, together with the Application Form. The questionnaire will be used for the screening of candidates. In filling the questionnaire, please communicate CARD NRDS focal point of respective countries.

The report should be typewritten **in English** on A4 size paper (21 cm x 29.5 cm) in single spacing at maximum of 3 pages.

1. Basic Information

Name	
Organization	
Position	

2. Current Situation concerning CARD (Coalition for African Rice Development) /NRDS (National Rice Development Strategy) and CAADP in your country

(1) NRDS and Concept Notes

Please attach the CAADP and NRDS of your country and explain major points of them.

(2) Organizations involved in the CAADP and the CARD / NRDS process

Please attach following documents

- List of the CAADP and NRDS Task Force core members
- List of the CAADP and NRDS Task Force full members
- Organogram which shows major related organizations and indicates the position of the both Task Force (CAADP and NRDS)
- Level of linkage between the CAADP and NRDS Task Force Team

(3) Summary progress in the implementation of the CAADP and NRDS

Please write the short summary of the latest event of the CAADP and NRDS implementation in your country and its results.

3. Duties of Your Organization/Department and Yourself

(1) Duties of your organization with reference to the implementation of NRDS

(2) Duties of your department with reference to the implementation of the

CAADP and NRDS

- (3) How you have been involved in the implementation of the CAADP and NRDS

Please list all of the CAADP and the CARD/NRDS events you have participated since January 2009, for example, a) CARD General Meetings, b) Regional Workshop of NRDS Formulation, c) training visit to Nairobi, d) participation to the CARD Working Week as a core / full member of the NRDS Task Force, or e) other meetings on consultation / validation and launching of NRDS, f) discussions CAADP compact, g) development of CAADP investment plan

4. Challenges on promoting the alignment between the CAADP and the CARD / NRDS process

- (1) Challenges on promoting the alignment between the CAAP and the CARD / NRDS process
(e.g. institutional, capacity).
- (2) Your tentative idea how you can deal with the above-mentioned challenges

ANNEX I: (For the participants from countries that participated in the training of previous year)

Questionnaire for Application

Participants are requested to submit the questionnaire including following items, together with the Application Form. The questionnaire will be used for the screening of candidates. In filling the questionnaire, please communicate CARD NRDS focal point of respective countries.

The report should be typewritten **in English** on A4 size paper (21 cm x 29.5 cm) in single spacing at maximum of 3 pages.

1. **Basic Information**

Name	
Organization	
Position	

2. **Current Situation concerning implementation of the Action Plans for CAADP-NRDS alignment in your country, that were formulated in the training in the previous year**

- (1) Summary progress in the implementation of the CAADP and NRDS
Please write the short summary of the latest event of the CAADP and NRDS implementation in your country and its results.
- (2) Summary progress in the implementation of the Action Plan in your country
Please write the short summary of the events and/or concrete activities conducted regarding the alignment of CAADP and NRDS in your country and its results.
- (3) List up partner department(s), institute(s), and/or entity(s) in the implementation of the Action plan for alignment of CAADP and NRDS
- (4) List up the successful experiences (good practice) in the implementation of the Action plan for alignment of CAADP and NRDS

3. **Duties of Your Organization/Department and Yourself**

- (1) Duties of your organization regarding the alignment process between CADDP and NRDS

(2) Duties of your department regarding the alignment process between CADDP and NRDS

ANNEX II: (For the participants from countries participating for the first time)

Inception Report

- Participants are requested to submit the Inception Report including following items to Ms.McGOEY (tbictp@jica.go.jp) and Ms.Naramoto (t.naramoto@ntc-i.co.jp) by **July 4, 2014**. (Some of the items are included in the questionnaire which you would submit together with the application form.)
- The report should be typewritten **in English or French** on A4 size paper (21 cm x 29.5 cm) in single spacing **at maximum of 5 pages**.
- **Participants will be asked to make a presentation (10-15 minutes) on the Report in Japan. Please prepare a presentation material**, for instance, using Power Point.
- It is advised to bring photographs, agricultural statistics and other reference materials with you.
- **At the end of the course, participants will make an Action Plan to solve the challenges described in the Report.**

1. Basic Information

Name	
Country	
Organization	
Position	

2. Current Situation concerning CARD (Coalition for African Rice Development) / NRDS (National Rice Development Strategy) and CAADP in your country

(1) Achievements, on-going activities, and way forward

Please attach following documents which were generated through the CARD Initiative and explain major points of each document, according to the category of your country

Category 1: Ghana, Mali, Senegal, DRC

Category 2: Sudan

	Cat 1	Cat 2
- National Rice Development Strategies - Map of rice production and market	v	v
- <u>LATEST</u> list of rice-related interventions (on-going / recently closed) - <u>LATEST</u> Sub-sector Intervention Element Matrices which maps out the above-mentioned rice-related interventions (so called "Resource SIEM") - <u>LATEST</u> Sub-sector Intervention Element Matrices which maps out the required outputs as per the National Rice Development Strategies (so-called "Needs SIEM") - <u>LATEST</u> Sub-sector Intervention Element Matrices which highlights the priority areas of investment - <u>LATEST</u> list of priority projects with clear indication of the potential source of funding (government, development partners, CAADP) - List of 'champions' whom the NRDS Task Force will lobby in order to materialize the priority projects - List of priority projects with clear indication of how each project is partly / fully funded (or earmarked) by which avenue (i.e. government, development partners, CAADP)	v	v (If Available)

(2) Organizations involved in CARD initiative and NRDS process

Please attach following documents and explain major points of each document.

- List of the CAADP and NRDS Task Force core members
- List of the CAADP and NRDS Task Force full members
- Organogram which shows major related organizations and indicates the position of the both Task Force (CAADP and NRDS)
- Level of linkage between the CAADP and NRDS Task Force Team

3. Duties of Your Organization/Department and Yourself

- (1) Duties of your organization in general and with reference to the implementation of NRDS and CAADP
- (2) Duties of your department in general and with reference to the implementation of NRDS and CAADP
- (3) Duties of yourself in general and with reference to the implementation of

NRDS and CAADP

(4) How you have been involved in the implementation of NRDS

Please list all the CAADP and CARD/NRDS events you have participated, for example, a) CARD General Meetings, b) Regional Workshop of NRDS Formulation, c) training visit to Nairobi, d) participation to the CARD Working Week as a core / full member of the NRDS Task Force, or e) other meetings on consultation / validation and launching of NRDS, f) discussions on CAADP compact/ investment plan.

4. Challenges of CARD /NRDS process and CAADP implementation

- (1) Challenges regarding the implementation of NRDS process and CAADP implementation (e.g. institutional, capacity)
- (2) Background of the above-mentioned challenges
- (3) Your tentative idea for solving the above-mentioned challenges or improving the present situation
- (4) How the alignment of CARD-CAADP can contribute to implementation of NRDS/CARD process in your country
- (5) Your expectation to the course with reference to the challenges

5. Challenges on promoting the alignment between the CAADP and the CARD / NRDS process

- (1) Challenges on promoting the alignment between the CAADP and the CARD / NRDS process (e.g. institutional, capacity).
- (2) List up the measures that have already taken to address above listed challenges and its results
- (3) List up the measures you plan to take (at this moment) to address above listed challenges
- (4) List up the measures the CARD Secretariat as well as CARD Steering Committee members can take to address listed challenges

ANNEX II: (For the participants from countries that participated in the training of previous year)

Inception Report

- **Participants are requested to submit the Inception Report including following items to Ms.McGOEY (tbicttp@jica.go.jp) and Ms.Naramoto (t.naramoto@ntc-i.co.jp) by July 4, 2014.**
(Some of the items are included in the questionnaire which you would submit together with the application form.)
- The report should be typewritten **in English or French** on A4 size paper (21 cm x 29.5 cm) in single spacing **at maximum of 5 pages**.
- **Participants will be asked to make a presentation (10-15 minutes) on the Report in Japan. Please prepare a presentation material**, for instance, using Power Point.
- It is advised to bring photographs, agricultural statistics and other reference materials with you.
- **At the end of the course, participants will make an Action Plan to solve the challenges described in the Report.**

1. Basic Information

Name	
Country	
Organization	
Position	

2. Current Situation concerning implementation of the Action Plans for CAADP-NRDS alignment in your country, that were formulated in the training in the previous year

- (1) Summary progress in the implementation of the CAADP and NRDS
Please write the short summary of the latest event of the CAADP and NRDS implementation in your country and its results.
- (2) Summary progress in the implementation of the Action Plan in your country
Please write the short summary of the events and/or concrete activities conducted regarding the alignment of CAADP and NRDS in your country and its results.
- (3) List up partner department(s), institute(s), and/or entity(s) in the implementation of the Action plan for alignment of CAADP and NRDS
- (4) List up the successful experiences (good practice) in the implementation of

the Action plan for alignment of CAADP and NRDS

3. Duties of Your Organization/Department and Yourself

- (1) Duties of your organization regarding the alignment process between CADDP and NRDS
- (2) Duties of your department regarding the alignment process between CADDP and NRDS

4. Challenges on promoting the alignment between the CAADP and the CARD / NRDS process

- (1) List up challenges in implementing the Action Plan for the alignment between the CAADP and the CARD / NRDS process (e.g. inappropriate institutional setup, lack of capacity, lack of political supports, unclear responsibility, lack of awareness).
- (2) List up the measures that have already taken to address above listed challenges and its results
- (3) List up the measures you plan to take (at this moment) to address above listed challenges
- (4) List up the measures the CARD Secretariat as well as CARD Steering Committee members can take to address listed challenges

ANNEX III:

Video Seminar Report

- Participants are requested to watch two video seminars that will be distributed through JICA overseas offices prior to the Training in Japan. Follow the instruction below and submit the Video Seminar Report (Questions/ Comments/ Observations from the Video Seminars) to Ms.McGOEY (tbictp@jica.go.jp) and Ms.Naramoto (t.naramoto@ntc-i.co.jp) by **July 17, 2014**.
- The report should be typewritten **in English or French** on A4 size paper (21 cm x 29.5 cm) in single spacing **at maximum of 2 pages**.

Theme of Video Seminar: 1) Rural Finance in Japan, 2) Agricultural Mechanization in Japan

1. Watching the Video Seminars to be distributed prior to the Training in Japan, list up questions to be asked to lectures during the Training.
2. Summarize the comments and observations on the lecture. The summary should include your views particularly on adoption of some lecture contents in your countries, as well as other points

For Your Reference

JICA and Capacity Development

The key concept underpinning JICA operations since its establishment in 1974 has been the conviction that “capacity development” is central to the socioeconomic development of any country, regardless of the specific operational scheme one may be undertaking, i.e. expert assignments, development projects, development study projects, training programs, JOCV programs, etc.

Within this wide range of programs, Training Programs have long occupied an important place in JICA operations. Conducted in Japan, they provide partner countries with opportunities to acquire practical knowledge accumulated in Japanese society. Participants dispatched by partner countries might find useful knowledge and re-create their own knowledge for enhancement of their own capacity or that of the organization and society to which they belong.

About 460 pre-organized programs cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs and are being customized to address the specific needs of different target organizations, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan was the first non-Western country to successfully modernize its society and industrialize its economy. At the core of this process, which started more than 140 years ago, was the “*adopt and adapt*” concept by which a wide range of appropriate skills and knowledge have been imported from developed countries; these skills and knowledge have been adapted and/or improved using local skills, knowledge and initiatives. They finally became internalized in Japanese society to suit its local needs and conditions.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from this “*adoption and adaptation*” process, which, of course, has been accompanied by countless failures and errors behind the success stories. We presume that such experiences, both successful and unsuccessful, will be useful to our partners who are trying to address the challenges currently faced by developing countries.

However, it is rather challenging to share with our partners this whole body of Japan’s developmental experience. This difficulty has to do, in part, with the challenge of explaining a body of “tacit knowledge,” a type of knowledge that cannot fully be expressed in words or numbers. Adding to this difficulty are the social and cultural systems of Japan that vastly differ from those of other Western industrialized countries, and hence still remain unfamiliar to many partner countries. Simply stated, coming to Japan might be one way of overcoming such a cultural gap.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



CORRESPONDENCE

For enquiries and further information, please contact the JICA office or the Embassy of Japan. Further, address correspondence to:

JICA Tsukuba International Center (JICA Tsukuba)
Address: 3-6, Koyadai, Tsukuba-shi, Ibaraki-ken 305-0074, JAPAN
TEL: +81-(0)29-838-1111 FAX: +81-(0)29-838-1776
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